



Community Needs Assessment Worksheet

A worksheet for noticing real community needs and identifying practical, responsible ways to help.

Look Around

Think about places you regularly see: sidewalks, parks, schools, neighborhoods, community centers, local organizations, and shared public spaces.

Community/area	
Date observed	

What Needs Attention?

Need or problem	Who/what is affected?	How often do you notice it?	Priority

Ask Before Assuming

☐ I observed the issue directly.
☐ I listened for repeated concerns from people who use the area.
☐ I checked whether an organization or public agency is already addressing it.
☐ I considered whether my proposed help would actually be useful.
☐ I considered permission, safety, and whether trained professionals are needed.

Choose One Practical Need

Need selected	
Why it matters	
A realistic action I can take	



Three-Question Test

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|--|
| ■ What could be better? |
| ■ Who or what would benefit? |
| ■ What can I safely and appropriately do about it? |

Notes
